

MDOT MVA BULK Driver and Vehicle Access Service (BULK)

Version 6.2

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Maryland Bulk Data Delivery User Guide

Introduction

In March 2012, the Maryland Department of Transportation Maryland Motor Vehicle Administration (MDOT MVA) partnered with Tyler Maryland through a Master Contract with the Department of Information Technology to provide Bulk Driving and Vehicle access service. This document provides an overview on implementing and interfacing with this service. In order to utilize the service, the customer must be authorized within the scope of the Driver Privacy Protection Act (DPPA) and have a subscription to the Bulk Data Delivery service to access MDOT MVA records.

What's New?

The following revisions were made to the BULK user guide:

• Revision to 580 and 590 output file schedule, on page 3.

Bulk Data Delivery Service Overview

The Bulk Data Delivery service is a secure file transfer batch-based system which allows customers to receive larger volumes of MDOT MVA driver or vehicle record data.

Maintenance Windows

This service is unavailable to process requests during server downtimes. Current Tyler Maryland scheduled downtimes are:

• Second Saturday of every month from 11:00pm until 5:00am EST

New Titles, Registrations and Address Corrections and Registration Renewals:

Customers receiving the New Titles, Registrations and Address Corrections (VORS580) and Registration Renewals (VORS590) will receive the files per the following schedule:

- Sundays between 10:00am and 11:00am
- Monday, Tuesday, Wednesday, Thursday, Friday & Saturday between 2:00am and 3:00am

Upon subscription to the Bulk Data Delivery service, each customer is assigned a directory to which data can be transmitted and retrieved. The MDOT MVA will return the output files in in the customer's "out" directory.

Special Request Programs

Customers subscribing to Special Request Programs (VORS023 and VORS024) will place an input file to the FTP location indicating the records being requested. Each second Sunday of the month, between 3:30 and 4:30 PM, customers will receive their results file.

Upon subscription to the Bulk Data Delivery service, each customer is assigned a directory to which data can be transmitted and retrieved. Special Request Program customers will provide to Tyler Maryland, via the Service's "in" directory, a listing of the records they are requesting. The customer must have a DPPA-approved reason to request each record. Tyler Maryland will submit the request to the MDOT MVA mainframe. The MDOT MVA, upon receipt of an input file, will return the resulting output files in in the "out" directory.

All files placed on the FTP server will cause a confirmation e-mail to be sent to the customer as soon as the file has been picked up by the Bulk File Delivery service.

The file server location for all Bulk Data files are located at the following URL:

https://sftp.egov.maryland.gov

Incoming files for all file types will generate a "received" e-mail confirmation. The file format and file naming convention and file layout will be the same as what customers are currently getting from MDOT MVA.

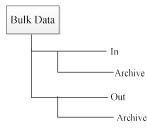
Program Guidelines

FTP Directory Structure

Each customer is assigned a directory to which data can be transmitted (where applicable) and retrieved. When the customer logs onto the server, the server will automatically route the user to the proper directory according to the User ID & Password used to login. Upon login to the file transfer server, the customer will be rooted into a directory named for their billing identification code.

Under this directory will be service directories for bulk services. Within the service directories will be "in" and "out" directories as well as archive directories to hold files from previous processing days. The "in" folder is used to transmit request files to the service and the "out" directory is used to receive response files.

Example:



Tyler Maryland will archive the input and output files prior to dropping the new files in the Out folder.

Charges and Billing

Each record returned by the MDOT MVA will bear a cost of \$0.06/record for non-Government entities and \$0.025 for Government agencies. There are no minimum fees.

Invoices are generated and mailed/e-mailed to customers at the beginning of each month for the previous month's transactions. Payment is due upon receipt of the monthly invoice. Interruption to service occurs if payment is not received by Tyler Maryland within 20 days of the date of the invoice. If payment is received following a termination, Tyler Maryland determines eligibility for reinstatement.

Bulk Data Access Program Support

To report a technical problem, error message, or billing inquiries, please call the Tyler Maryland Help Desk at (888) 9MD-EGOV and explain the nature of the problem. The support staff will request information from you and will work with you to resolve the issue.

Discontinuing Participation in the Bulk Vehicle Record Data Program

Customers who no longer wish to participate in the Bulk Data Access program must notify Tyler Maryland, in writing, of their intentions to discontinue participation. The contract may be discontinued by either party with a thirty (30) day notice in writing.

Secure FTP Connections

The server allows customers to download and upload files via a secure connection. Data being transferred is encrypted from point-to-point. Users are required to use an SSL connection via either their browser or secure FTP (sFTP) via a 128-bit FTP client.

Customers have two (2) options for connecting to the Tyler Maryland SFTP server. Following are the choices available and the information needed to utilize each.

SFTP Connection

Customers may submit and retrieve files via a secure file transfer client. If using a secure file transfer client, access to the server is accomplished by accessing the following server name:

sftp.egov.maryland.gov

A connection will need to be made using valid user credentials. The client must be able to handle at least 128-bit encryption. Secure file transfers occur over TCP port 22.

HTTPS Connection

The HTTP/S web client capability allows any user with access to a common web browser to easily connect to the server to upload and download files. Clients may connect to <u>https://sftp.egov.maryland.gov</u> to

submit and retrieve files. Data transfers will be SSL encrypted and RFC-2228 compliant. HTTPS occurs over TCP port 443.

*Note: Customers are NOT required to purchase their own certificates. Certificates are sent from the server to the client.

Connecting to the Tyler Maryland Secure Server via HTTPS

Accessing Tyler Maryland's Secure FTP Server

- 1. Start your Internet browser.
- 2. In the address field, type in https://sftp.egov.maryland.gov/.
- 3. Enter your Username and Password assigned by Tyler Maryland and click on the "Login" button.

| Maryland Information Division A member of the NIC family of companies | Home Instructions | |
|--|-----------------------------|----------------------|
| Client Login | | Not currently logged |
| | Client Login | |
| | Password: | |
| | Request a New Account Login | |
| | | |

- 4. You are now connected to the Tyler Maryland Secure FTP server.
- 5. To close your session, click the "Logout" hyperlink at the top, right- hand portion of the screen.

Transferring a file to the Tyler FTP Server

To transfer a file to Tyler Maryland's Secure FTP Server, click on the "BulkData" folder.

| | aryland Inform | nation Divis | ion | | | | Home | Account | Share | Logout |
|-------------|----------------|--------------|----------|--------------|---|--------|------|---------|---------------|---------|
| File | Manager | | | | | | | | | |
| P | | | | | | | | | | |
| ¢ Refresh | ✓ Check All | I Delete | 8 Rename | 📾 New Folder | | | | | II Zip | @ Unzip |
| Show 10 🗸 | entries | | | | | | | Sear | ch: | |
| 1 | | Nar | ne | | 0 | Туре | Size | 0 | Date | |
| | | | | | | folder | | | 2013-12-15 04 | -07-28 |
| + (Bul | kData | | | | | rotder | | | 1013.15.13.04 | |

Next, click on the "in" folder. This links to your "in" FTP directory.

| Secure Client Access | | ed in as 'experia | as 'experianuseraccount' | | |
|--|--------|-------------------|--------------------------|----------------|---------------|
| Maryland Information Division A mender of the NCC tarrely of Learning | | Home | Account | Share | Logout |
| File Manager | | | | | |
| ♥ ► BulkData | | | | | |
| © Refresh ✔ Check All @ Delete % Rename | | | | II Zip | II Unzip |
| Show 10 V entries | | | Search | 6 | |
| Name | © Type | Size | 0 | Date | 3 |
| Go Up One Folder | up: | | | | |
| > (6 in) | folder | | 3 | 2013-12-15 04: | 07:28 |
| * Out | folder | | | 2013-12-15 04: | 07:29 |
| Name | Type | Size | | Date | |
| Showing 1 to 2 of 2 entries | | | Elect | Prinvious 1 | Manuel Prints |

Click on the "Add files..." button located at the bottom side of your browser.

| + Add files | • Start upload | Ø Cancel upload | â Clear | | Upload Drag & Drop supported on 😢 🕭 🎯 🔗 |
|-------------------|----------------|-----------------|---------|-----------------------------------|---|
| Test.pdf 81.76 KB | 3 | O Start | ⊘ Canc | cel | |
| • File Upload | | | | Upload Drag & Drop supported on 🔮 | 0 0 |

Navigate to the file you wish to upload into your "in" folder. Double-click the file the select the "Start upload" button to initiate the upload process.

Retrieving a file to the Tyler FTP Server

To retrieve a file from Tyler Maryland's Secure FTP Server, click on the "BulkData" folder.

| NIC the people behind edovernment | | | | | ed in as 'experia | |
|---|---------------|----------------|------|-------------|-------------------|---------|
| Maryland Information Division A merchanical file Mill family of comparison | | | Home | Account | Share | Logou |
| File Manager | | | | | | |
| | | | | | | |
| | | | | | | |
| © Refresh 🖌 Check All 🔹 Delete 👋 Rename | 📾 New Folder | | | | tt Zip | ≡ Unzip |
| | a New Folder | | | Search | | ≡ Unzip |
| © Refresh 🖌 Check All 🔹 Delete 🖱 Rename | Sa New Folder | Туре | Size | Searct 0 | | ≅ Unzip |
| © Refresh ✓ Check All ■ Delete ⊕ Rename how 10 ✓ entries | | Type folder | Size | 0 | n: [| |

Next, click on the "out" folder. This links to your "out" FTP directory.

| Secure Client Access | | Logged in as 'experianuseracc | | | | |
|---|--------|-------------------------------|---------|---------------|-----------|--|
| Maryland Information Division A mander of the NIC Jandy of Companies | | Home | Account | Share | Logout | |
| File Manager | | | | | | |
| 🖤 🔸 BulkData | | | | | | |
| ¢ Refresh ✔ Check All @ Delete % Rename | | | | IE Zip | II Unzip | |
| Show 10 V entries | | | Search | : | | |
| Name | © Туре | Size | .0 | Date | 3 | |
| 🤞 Go Up One Folder | up: | | | | | |
| > | folder | | 2 | 013-12-15 04: | 07:28 | |
| • 6 out | folder | | 2 | 013-12-15 04: | 07:29 | |
| Name | Туре | Size | | Date | | |
| Shawing 1 to 2 of 2 entries | | | Fint | Providers 1 | Next Last | |

The screen below displaying the returned file will appear. Click on the file name link to download the file. Then follow the on-screen instructions to open or save the file. (Please note that although you may right click on the file and choose the "Save As" option to download the file, the method specified here is the preferred one and will ensure the integrity of the file layout.)

| | Secure Client Access | | | | ogged in as 'experia | nuseraccounc |
|------|--|--------|------|--------|----------------------|--------------|
| | Maryland Information Division A member of the NIC family of companies | | Home | Accoun | t Share | Logout |
| ∎•[| File Manager | | | | | |
| | ▶ BulkData ▶ out | | | | | |
| φI | Refresh 🖌 Check All 🝵 Delete 🕒 Rename 🕞 New Folder | | | | 🗉 Zip | Unzip |
| show | 10 v entries | | | Se | arch: | |
| | Name | Type | Size | ٥ | Date | j |
| | 🦂 Go Up One Folder | up | | | | |
| ×. | 🧰 archive | folder | | | 2013-12-15 04 | :07:30 |
| • | DATA5800 | file | 9. | 83 MB | 2013-12-12 23 | :07:29 |
| F. | 🛅 DATA5900 | file | 40. | .68 MB | 2013-12-12 23 | :06:49 |
| | Name | Туре | Size | | Date | |
| | | | | 1122 | rst Previous 1 | |

*Note: Remember that the input files should follow the same file naming and file layout standards that are currently followed. MDOT MVA will reject the files that do not meet these standards.

Output File Formats

Bulk Vehicle Record – 580 File

| Field Name | Data Type | Length | Notes |
|--------------------------------|---------------|--------|--|
| Record Code | NUMERIC | 1 | MDOT MVA Issued Company Code (1, 2 or 3) |
| Transaction Type | NUMERIC | 12 | |
| Transaction Date | ALPHA-NUMERIC | 10 | YYYY-MM-DD |
| Transaction Time | ALPHA-NUMERIC | 8 | |
| Soundex Number | ALPHA-NUMERIC | 13 | |
| Company Indicator | NUMERIC | 1 | "C" for company or blank if individual |
| Owner Last Name | ALPHA | 50 | |
| Owner First Name | ALPHA | 50 | |
| Owner Middle Name | ALPHA | 50 | |
| Owner Suffix | ALPHA | 10 | |
| Co-Owner Last Name | ALPHA | 50 | |
| Co-Owner First Name | ALPHA | 50 | |
| Co-Owner Middle Name | ALPHA | 50 | |
| Co-Owner Suffix | ALPHA | 10 | |
| Owner Street Address 1 | ALPHA-NUMERIC | 255 | |
| Owner Street Address 2 | ALPHA-NUMERIC | 255 | |
| Owner Unit | ALPHA-NUMERIC | 30 | |
| Owner Unit Type | ALPHA-NUMERIC | 50 | |
| Owner City | ALPHA | 100 | |
| Owner County | ALPHA | 6 | |
| Owner State | ALPHA | 2 | |
| Owner Zip Code | NUMERIC | 9 | |
| Owner Mailing Street Address 1 | ALPHA-NUMERIC | 255 | |

| Field Name | Data Type | Length | Notes |
|----------------------------------|--------------------------|--------|-------|
| Owner Mailing Street Address 2 | ALPHA-NUMERIC | 255 | |
| Owner Mailing Unit | ALPHA-NUMERIC | 30 | |
| Owner Mailing Unit Type | ALPHA-NUMERIC | 50 | |
| Owner Mailing City | ALPHA | 100 | |
| Owner Mailing County | ALPHA | 6 | |
| Owner Mailing State | ALPHA | 2 | |
| Owner Mailing Zip Code | NUMERIC | 9 | |
| Co-Street Address 1 | ALPHA-NUMERIC | 255 | |
| Co-Street Address 2 | ALPHA-NUMERIC | 255 | |
| Co-Unit | ALPHA-NUMERIC | 30 | |
| Co-Unit Type | ALPHA-NUMERIC | 50 | |
| Co-City | ALPHA | 100 | |
| Co-County | ALPHA | 6 | |
| Co-State | ALPHA | 2 | |
| Co-Zip Code | NUMERIC | 9 | |
| Co-Mailing Street Address 1 | ALPHA-NUMERIC | 255 | |
| Co-Mailing Street Address 2 | ALPHA-NUMERIC | 255 | |
| Co- Mailing Unit | ALPHA-NUMERIC | 30 | |
| Co-Mailing Unit Type | ALPHA-NUMERIC | 50 | |
| Co-Mailing City | ALPHA | 100 | |
| Co-Mailing County | ALPHA | 6 | |
| Co-Mailing State | ALPHA | 2 | |
| Co-Mailing Zip Code | NUMERIC | 9 | |
| Tag Number | ALPHA-NUMERIC | 30 | |
| Class | ALPHA-NUMERIC | 12 | |
| VIN | ALPHA-NUMERIC | 12 | |
| Make | ALPHA-NUMERIC | 30 | |
| | NUMERIC | 2 | |
| Expiration Month Vehicle Year | NUMERIC | 4 | |
| | | 30 | |
| Exception Code | ALPHA-NUMERIC NUMERIC | 5 | |
| Gross Vehicle Weight | | 5 | |
| Gross Combined Weight | NUMERIC | 4 | |
| Expiration Year Odometer | NUMERIC NUMERIC | 6 | |
| Brand | ALPHA-NUMERIC | 6 | |
| | | - | |
| Dealer Code | | 10 | |
| Lien Record Flag | ALPHA-NUMERIC | 1 | |
| Title VEIP Inspection Date | ALPHA-NUMERIC | 8 | |
| VEIP Status Code | | 12 | |
| | ALPHA-NUMERIC | 12 | |
| New/Used Code | | | |
| Vehicle from State | ALPHA-NUMERIC | 2 | |
| Hold Flag | NUMERIC | 1 | |
| Replate-Flag | | 1 10 | |
| Owner DOB | | | |
| Odometer Code | ALPHA-NUMERIC | 1 | |
| Lien Action | ALPHA-NUMERIC | 1 | |
| Lien Contract Date | ALPHA-NUMERIC | 10 | |
| Lien Maturity Date | ALPHA-NUMERIC | 10 | |
| Lien Release Date | ALPHA-NUMERIC | 10 | |
| Lien Name | ALPHA | 255 | |
| Lien Street 1 | ALPHA-NUMERIC | 255 | |
| Lien Street 2 | ALPHA-NUMERIC | 255 | |
| Lien Unit | ALPHA-NUMERIC | 30 | |
| Lien Unit Type | ALPHA-NUMERIC | 50 | |
| Lien City | ALPHA | 100 | |
| Lien State | ALPHA | 2 | |
| Lien Zip Code | ALPHA-NUMERIC | 9 | |
| Salv-Insp | ALPHA-NUMERIC | 4 | |
| | ALPHA-NUMERIC | 1 | |
| Salvage Brand | | | |
| Salvage Brand Salvage Stolen | ALPHA-NUMERIC | 1 | |
| Salvage Brand | | | |

Bulk Vehicle Record – 590 File

| Field Name | Data Type | Length | Notes |
|---|--------------------------------|--------|--|
| Record Code | NUMERIC | 1 | MDOT MVA Issued Company Code |
| Transaction Type | ALPHA-NUMERIC | 12 | |
| Transaction Date | ALPHA-NUMERIC | 10 | YYYY-MM-DD |
| Transaction Time | ALPHA-NUMERIC | 8 | HH:MM:SS |
| Soundex Number | ALPHA-NUMERIC | 13 | |
| Company Indicator | NUMERIC | 1 | "C" for company or blank if individual |
| Owner Last Name | ALPHA | 50 | |
| Owner First Name | ALPHA | 50 | |
| Owner Middle Name | ALPHA | 50 | |
| Owner Suffix | ALPHA | 10 | |
| Co-Owner Last Name | ALPHA | 50 | |
| Co-Owner First Name | ALPHA | 50 | |
| Co-Owner Middle Name | ALPHA | 50 | |
| Co-Owner Suffix | ALPHA | 10 | |
| Owner Mailing Street Address 1 | ALPHA-NUMERIC | 255 | |
| Owner Mailing Street Address 1 | ALPHA-NUMERIC | 255 | |
| Owner Unit | ALPHA-NUMERIC | 30 | |
| Owner Unit Type | ALPHA-NUMERIC ALPHA-NUMERIC | 50 | |
| Owner Mailing City | ALPHA-NOWERIC | 100 | |
| Owner Mailing City Owner Mailing County | ALPHA | 6 | |
| Owner Mailing County Owner Mailing State | ALPHA | 2 | |
| | | 2 | |
| Owner Mailing Zip Code | NUMERIC | - | |
| Co-Street Address 1 | ALPHA-NUMERIC | 255 | |
| Co-Street Address 2 | ALPHA-NUMERIC | 255 | |
| Co-Unit | ALPHA-NUMERIC | 30 | |
| Co-Unit Type | ALPHA-NUMERIC | 50 | |
| Co-City | ALPHA | 100 | |
| Co-County | ALPHA | 6 | |
| Co-State | ALPHA | 2 | |
| Co-Zip Code | NUMERIC | 9 | |
| Co-Mailing Street Address 1 | ALPHA-NUMERIC | 255 | |
| Co-Mailing Street Address 2 | ALPHA-NUMERIC | 255 | |
| Co- Mailing Unit | ALPHA-NUMERIC | 30 | |
| Co-Mailing Unit Type | ALPHA-NUMERIC | 50 | |
| Co-Mailing City | ALPHA | 100 | |
| Co-Mailing County | ALPHA | 6 | |
| Co-Mailing State | ALPHA | 2 | |
| Co-Mailing Zip Code | NUMERIC | 9 | |
| Tag Number | ALPHA-NUMERIC | 30 | |
| Class | ALPHA-NUMERIC | 12 | |
| VIN | ALPHA-NUMERIC | 19 | |
| Return Brand | ALPHA-NUMERIC | 1 | |
| Make | ALPHA-NUMERIC | 30 | |
| Body Style | ALPHA-NUMERIC | 6 | |
| Expiration Month | NUMERIC | 2 | |
| Vehicle Year | NUMERIC | 4 | |
| Exception Code | ALPHA-NUMERIC | 30 | |
| Gross Vehicle Weight | NUMERIC | 5 | |
| Gross Combined Weight | NUMERIC | 5 | |
| Expiration Year | NUMERIC | 4 | |
| Odometer | NUMERIC | 6 | |
| Brand | ALPHA-NUMERIC | 6 | |
| Dealer Code | ALPHA-NUMERIC | 10 | |
| Lien Record Flag | | 10 | |
| Title | | 8 | |
| VEIP Inspection Date | ALPHA-NUMERIC ALPHA-NUMERIC | 6 | |
| VEIP Status Code | ALPHA-NUMERIC ALPHA-NUMERIC | 12 | |
| | | 1 | |
| New/Used Code | | 1 | |
| Vehicle from State | ALPHA-NUMERIC | 2 | |

| Field Name | Data Type | Length | Notes |
|-------------------------|---------------|--------|-------|
| Hold Flag | NUMERIC | 1 | |
| Replate-Flag | | 1 | |
| Owner DOB | ALPHA-NUMERIC | 10 | |
| Odometer Code | ALPHA-NUMERIC | 1 | |
| Lien Action | ALPHA-NUMERIC | 1 | |
| Lien Contract Date | ALPHA-NUMERIC | 10 | |
| Lien Maturity Date | ALPHA-NUMERIC | 10 | |
| Lien Release Date | ALPHA-NUMERIC | 10 | |
| Lien Name | ALPHA | 255 | |
| Lien Street 1 | ALPHA-NUMERIC | 255 | |
| Lien Street 2 | ALPHA-NUMERIC | 255 | |
| Lien Unit | ALPHA-NUMERIC | 30 | |
| Lien Unit Type | ALPHA-NUMERIC | 50 | |
| Lien City | ALPHA | 100 | |
| Lien State | ALPHA | 2 | |
| Lien Zip Code | ALPHA-NUMERIC | 9 | |
| Salvage Brand | ALPHA-NUMERIC | 1 | |
| Salvage Stolen | ALPHA-NUMERIC | 1 | |
| Salvage Inspection Code | ALPHA-NUMERIC | 4 | |
| Privacy-Code | ALPHA-NUMERIC | 1 | |

Bulk Vehicle Record – VTBUS935 File

| Field Name | Data Type | Length | Notes |
|--------------------------------|---------------|--------|--|
| Record Code | NUMERIC | 1 | MDOT MVA Issued Company Code |
| Transaction Type | ALPHA-NUMERIC | 12 | |
| Transaction Date | ALPHA-NUMERIC | 10 | |
| Transaction Time | ALPHA-NUMERIC | 8 | |
| Soundex Number | ALPHA-NUMERIC | 13 | |
| Company Indicator | NUMERIC | 1 | "C" for company or blank if individual |
| Owner Last Name | ALPHA | 50 | |
| Owner First Name | ALPHA | 50 | |
| Owner Middle Name | ALPHA | 50 | |
| Owner Suffix | ALPHA | 10 | |
| Co-Owner Last Name | ALPHA | 50 | |
| Co-Owner First Name | ALPHA | 50 | |
| Co-Owner Middle Name | ALPHA | 50 | |
| Co-Owner Suffix | ALPHA | 10 | |
| Street Address 1 | ALPHA-NUMERIC | 255 | |
| Street Address 2 | ALPHA-NUMERIC | 255 | |
| Unit | ALPHA-NUMERIC | 30 | |
| Unit Type | ALPHA-NUMERIC | 50 | |
| City | ALPHA | 100 | |
| County | ALPHA | 6 | |
| State | ALPHA | 2 | |
| Zip Code | NUMERIC | 9 | |
| Owner Mailing Street Address 1 | ALPHA-NUMERIC | 255 | |
| Owner Mailing Street Address 2 | ALPHA-NUMERIC | 255 | |
| Owner Mailing Unit | ALPHA-NUMERIC | 30 | |
| Owner Mailing Unit Type | ALPHA-NUMERIC | 50 | |
| Owner Mailing City | ALPHA | 100 | |
| Owner Mailing County | ALPHA | 6 | |
| Owner Mailing State | ALPHA | 2 | |
| Owner Mailing Zip Code | NUMERIC | 9 | |
| Tag Number | ALPHA-NUMERIC | 30 | |
| Class | ALPHA-NUMERIC | 12 | |
| VIN | ALPHA-NUMERIC | 19 | |
| Trans Code/Return Brand | ALPHA-NUMERIC | 1 | |
| Make | ALPHA-NUMERIC | 30 | |
| Body Style | ALPHA-NUMERIC | 6 | |
| Expiration Month | NUMERIC | 2 | |
| Vehicle Year | NUMERIC | 4 | |
| Exception Code | ALPHA-NUMERIC | 30 | |
| Gross Vehicle Weight | NUMERIC | 5 | |
| Gross Combined Weight | NUMERIC | 5 | |
| Expiration Year | NUMERIC | 4 | |
| Odometer | NUMERIC | 6 | |
| Brand | ALPHA-NUMERIC | 6 | |
| Dealer Code | ALPHA-NUMERIC | 10 | |
| Action Flag | | 1 | |
| Lien Record Flag | | 1 | |
| Title | ALPHA-NUMERIC | 8 | |
| VEIP Inspection Date | ALPHA-NUMERIC | 6 | |
| VEIP Status Code | ALPHA-NUMERIC | 12 | |
| New/Used Code | ALPHA-NUMERIC | 1 | |
| Vehicle from State | ALPHA-NUMERIC | 2 | |
| Hold Flag | NUMERIC | 1 | |
| Owner DOB | ALPHA-NUMERIC | 10 | |
| Odometer Code | ALPHA-NUMERIC | 1 | |
| Lien Action | ALPHA-NUMERIC | 1 | |
| Lien Contract Date | ALPHA-NUMERIC | 10 | |
| Lien Maturity Date | ALPHA-NUMERIC | 10 | |
| Lien Release Date | ALPHA-NUMERIC | 10 | |
| Lien Name | ALPHA | 255 | |
| Lien Street 1 | ALPHA-NUMERIC | 255 | |

| Field Name | Data Type | Length | Notes |
|----------------|---------------|--------|-------|
| Lien Street 2 | ALPHA-NUMERIC | 255 | |
| Lien Unit | ALPHA-NUMERIC | 30 | |
| Lien Unit Type | ALPHA-NUMERIC | 50 | |
| Lien City | ALPHA | 100 | |
| Lien State | ALPHA | 2 | |
| Lien Zip Code | ALPHA-NUMERIC | 9 | |
| Salvage Brand | ALPHA-NUMERIC | 1 | |
| Salvage Stolen | ALPHA-NUMERIC | 1 | |

Bulk Vehicle Record – VORS582P5 File

| Field Name | Data Type | Length | Notes |
|-----------------------|---------------|--------|--|
| Record Code | NUMERIC | 1 | MDOT MVA Issued Company Code |
| Transaction Type | ALPHA-NUMERIC | 12 | |
| Transaction Date | ALPHA-NUMERIC | 10 | |
| Transaction Time | ALPHA-NUMERIC | 8 | |
| Soundex Number | ALPHA-NUMERIC | 13 | |
| Company Indicator | NUMERIC | 1 | "C" for company or blank if individual |
| Owner Last Name | ALPHA | 50 | |
| Owner First Name | ALPHA | 50 | |
| Owner Middle Name | ALPHA | 50 | |
| Owner Suffix | ALPHA | 10 | |
| Tag Number | ALPHA-NUMERIC | 30 | |
| Class | ALPHA-NUMERIC | 12 | |
| VIN | ALPHA-NUMERIC | 19 | |
| Make | ALPHA-NUMERIC | 30 | |
| Expiration Month | NUMERIC | 2 | |
| Vehicle Year | NUMERIC | 4 | |
| Exception Code | ALPHA-NUMERIC | 30 | |
| Gross Vehicle Weight | NUMERIC | 5 | |
| Gross Combined Weight | NUMERIC | 5 | |
| Expiration Year | NUMERIC | 4 | |
| Odometer | NUMERIC | 6 | |
| Brand | ALPHA-NUMERIC | 6 | |
| Dealer Code | ALPHA-NUMERIC | 10 | |
| Action Flag | | 1 | |
| Lien Record Flag | | 1 | |
| Title | ALPHA-NUMERIC | 8 | |
| VEIP Inspection Date | ALPHA-NUMERIC | 6 | |
| VEIP Status Code | ALPHA-NUMERIC | 12 | |
| New/Used Code | ALPHA-NUMERIC | 1 | |
| Vehicle from State | ALPHA-NUMERIC | 2 | |
| Hold Flag | NUMERIC | 1 | |
| Owner DOB | ALPHA-NUMERIC | 10 | |
| Odometer Code | ALPHA-NUMERIC | 1 | |
| Lien Action | ALPHA-NUMERIC | 1 | |
| Lien Contract Date | ALPHA-NUMERIC | 10 | |
| Lien Maturity Date | ALPHA-NUMERIC | 10 | |
| Lien Release Date | ALPHA-NUMERIC | 10 | |
| Lien Name | ALPHA | 255 | |
| Lien Street 1 | ALPHA-NUMERIC | 255 | |
| Lien Street 2 | ALPHA-NUMERIC | 255 | |
| Lien Unit | ALPHA-NUMERIC | 30 | |
| Lien Unit Type | ALPHA-NUMERIC | 50 | |
| Lien City | ALPHA | 100 | |
| Lien State | ALPHA | 2 | |
| Lien Zip Code | ALPHA-NUMERIC | 9 | |
| Salvage Brand | ALPHA-NUMERIC | 1 | |
| Salvage Stolen | ALPHA-NUMERIC | 1 | |

BULK Code References

Vehicle Record Type Codes

MDOT MVA Vehicle Record Type Codes are described in the table below:

| Vehicle Record | Description |
|----------------|--|
| Type Code | |
| 1 | Regular license plate |
| 2 | Dealer license plate |
| 3 | Cross-referenced license plate (License plate is cross referenced to another license plate number) |
| 4 | Returned license plate |
| 5 | N/A (Not applicable or used at this time) |
| 9 | No match |

Vehicle Brand Codes

The BULK system translates the various brand fields in the database when vehicle titles or salvage certificates are generated. In some cases, there may be different interpretations, depending on whether a salvage certificate or a title certificate is generated, which is indicated in the tables below. The brand fields are input by hand and are not edited; therefore, the descriptions may vary. Information will be displayed "as is" if it does not match the predefined set of brand "codes" listed in the chart.

| Odometer Code | Description |
|------------------|---------------------------|
| Α | Actual mileage |
| В | Exceeds mechanical limits |
| С | Not actual mileage |
| D | Exempt |

Brand Type Codes

| Value | Title Document | |
|--------|---------------------|--|
| BUYBCK | Buy Back | |
| FIRE | Fire Damage | |
| FLOOD | Flood Damage | |
| GLDKIT | Glider Kit | |
| HAIL | Hail Damage | |
| JUNK | Junk | |
| KIT | Kit | |
| LDTSPD | Limited Speed | |
| REBILT | Rebuilt Salvage | |
| RECON | Reconstructed | |
| REPLCA | Replica | |
| SALVAG | Salvage | |
| SLVABN | Salvage - Abandoned | |
| SLVSTL | Salvage - Stolen | |
| VINREP | Vin Replacement | |
| XRENTL | Former Rental | |
| XSALVG | Prior Salvage | |
| XTAXI | Prior Taxi | |

Transaction Type Codes

| Value | Value Description |
|--------------|--|
| VhcPltManage | Manage an active registration |
| SvrVhcRegRnw | Renew a vehicle's registration |
| VhcNewReg | A new registration added to an existing vehicle that has no current registration |
| SubSticker | Remake registration card with decal sticker |
| VhcRegInt | A non-manual transaction for new plates and plate transfers from interfaces |
| DuplicateReg | Remake existing vehicle registration |
| VhcTempRgExt | 60 Day Temporary Registration Extension |
| VhcRegRnw | Renew a vehicle's registration |
| IssueIntTag | Issue interchangeable tags for a business |
| VhcTempReg | 15 Day Temporary Registration |
| TtlRegCor | Correct Title and Registration |
| LienMaint | Release, Add or Change a Lien |
| SvrDupTtl | Issue Duplicate Title |
| DuplicateTtl | Issue Duplicate Title / SIF |
| SalvageTitle | Issue a salvage certificate or add a salvage brand to an owner-retained title |
| SvrTempReg60 | Issue a Temporary Registration |
| VhcTempReg60 | 60 Day Temporary Registration |
| InTransitreg | In Transit Registration |
| SvrInTransit | In Transit Registration |
| TitleReg | Title and Register a New Vehicle |
| SvrSalvTitle | Issue a salvage certificate or add a salvage brand to an owner-retained title |
| ErtTtlReg | ERT Cutover Title and Registration |
| ErtStdRnw | ERT Cutover Renewal |
| SvrTltleReg | Title/Registration (Interface) |
| NonResPrm | NonResident Permit |
| MISSING | Missing Transaction |
| OOSDupTitle | Vehicle Returned to State |
| PrevOwnPlt | Missing Previous Plate |
| VEIPTempReg | Temporary VEIP Registration |
| SvrManageTOD | Manage Beneficiary (Interface) |
| ManageTOD | Manage Beneficiary Details |
| PrevOwnPlt | Missing Previous Plate |
| RpIORVDecal | New or Replacement ORV Decal |
| SrvVhcNewReg | New Registration (Interface) |
| VEIPTempReg | Temporary VEIP Registration |
| VhcFix | Fix Vehicle Record |
| ERT.SUBSTC | Legacy Edit – Substitute Sticker |
| ERT.SUBTAG | Legacy Edit – Substitute Tag |
| ERT.TMPEXT | Legacy Edit – Temporary Tag Extension |
| ERT.TMPTAG | Legacy Edit – Temporary Tag |
| ERT.XFRTAG | Legacy Edit – Transfer Tag |

Flag Type Codes

| Value | Value Description |
|--------|--|
| ABVBMC | Abandoned Vehicles (Baltimore City) |
| ABVMGC | Abandoned Vehicles (Montgomery County) |
| ABVPGC | Abandoned Vehicles (PG County) |
| ADMFEE | Administrative Fee Due |
| ADMRS | Administrative – Registration Suspension |
| ASEDIS | ASED Inspection Suspended |
| ASEDPU | ASED Tag Pick-Up Order |
| AWTINS | Awaiting Inspection |
| CCUDEF | CCU Payment Plan Defaulted |
| CMVIMH | Commercial Vehicle – Imminent Hazard |
| CMVPRE | CMV – Preventative Maintenance |
| CRTORD | Court Order |
| DIROFF | Director's Office |

| Value | Value Description |
|--------|--|
| DSBDTF | Disability – DPS Title File (0069) |
| DSBDUT | Disability – DPS Unit Transporter |
| DSBEXC | Disability – Exceeds Placard / Plate Limit |
| EMNSUS | Registration Suspended for VEIP Requirement |
| FRMCRT | Farm Certification Required |
| ICDDIR | ICD Director's Office |
| ICDINQ | ICD Inquiry Driving Record |
| ICDPUT | ICD Pick Up Tags |
| INSFLG | Insurance Lapse |
| INSJUD | Insurance Judgement |
| INSSUS | Registration Suspended for Insurance Lapse |
| INVEST | Investigations |
| JURSUS | Jurisdictional Suspension |
| JURVIO | Jurisdictional Violation |
| LEAREF | LEA Referral |
| LIENDS | Lien Discrepancy |
| LIEREA | Lien Release |
| ORGREG | Organization Registration |
| OWNRTN | Owner Retention – Awaiting Inspection |
| PUBCOM | Public Service Commission |
| PUBSUS | Public Service Commission (Suspended) |
| RESADR | Residential Street Address Required |
| RTNPYG | Guaranteed Funds Required |
| RTNPYM | Payment Returned |
| SAVUNI | Salvage Unit |
| SBOOSN | School Bus – Out of Service / No Passengers School Bus |
| SEROPU | Safety Equipment Repairs – Pick Up Order (SERO) |
| SERSUS | Registration Suspended for SERO |

Vehicle Class Codes

| Value | Value Description |
|-------|--|
| A | Passenger |
| В | Vehicle For Hire |
| С | Funeral Vehicle (Flower Coach, Funeral Service Wagon, Limo) & Ambulances |
| D | Motorcycle |
| E | Truck |
| EFT | Farm Truck |
| EMG | Emergency Vehicle |
| EPD | Dump Truck |
| F | Tractor or Truck Tractor |
| FF | Farm Truck Tractor |
| G | Trailer or Semi-Trailer |
| GF | Farm Trailer |
| Н | School Vehicle |
| 1 | Charter Bus |
| J | Van Pool |
| К | Farm Area Vehicle or Island Vehicle |
| L | Historic Vehicle |
| LAW | Police Department Vehicle |
| LIM | Limited Speed Vehicle |
| Μ | Multipurpose Vehicle |
| MCS | Local / State Government Special Equipment |
| MH | Manufactured Home |
| Ν | Street Rod |
| OR | Off-Road Vehicle |
| Р | Passenger Bus |
| Q | Limousines Under 35 Feet for Hire |
| R | Low-Speed Vehicle |
| Т | Tow Truck and Rollback |

Exception Codes

| Value | Value Description |
|-------|--------------------------------------|
| 1X | 1 Axle Dump Trucks |
| 1XF | 1 Axle Farm Trucks |
| 1XL | 1 Axle Logging Trucks |
| 2X | 2 Axle Dump Trucks |
| 2XF | 2 Axle Farm Trucks |
| 2XL | 2 Axle Logging Trucks |
| 3X | 3 Axle Dump Trucks |
| 3XF | 3 Axle Farm Trucks |
| 3XL | 3 Axle Logging Trucks |
| 4X | 4 Axle Dump Trucks |
| 4XF | 4 Axle Farm Trucks |
| 4XL | 4 Axle Logging Trucks |
| 5X | 5 Axle Dump Trucks |
| 5XF | 5 Axle Farm Trucks |
| 5XL | 5 Axle Logging Trucks |
| 6X | 6 Axle Dump Trucks |
| 6XF | 6 Axle Farm Trucks |
| 6XL | 6 Axle Logging Trucks |
| A | Autocycle |
| ATV | ATV ORV |
| DRT | Dirt Bike ORV |
| F | Farm Tractor |
| FRM | Farm Area |
| HDS | Head Start Vehicle |
| ISL | Island Vehicle |
| JT | Joint Tenants |
| L | Logging Tractor |
| MOP | Moped ORV |
| MOT | Motorscooter ORV |
| N/A | N/A |
| NAI | Needs Annual Inspection |
| nnP | Number of Passengers on Buses |
| 026 | Class T over 26k GVW |
| R | Low Speed Vehicle |
| SNO | Snowmobile ORV |
| SP | ½ or ¾ TON Truck with 2 Year Sticker |
| TBE | Tenants by Entirety |
| U26 | Class T under 26k GVW |
| UTV | UTV ORV |

County Codes

| Value | Description |
|-------|---------------------|
| MD001 | Allegany County |
| MD003 | Anne Arundel County |
| MD005 | Baltimore |
| MD009 | Calvert County |
| MD011 | Caroline County |
| MD013 | Carroll County |
| MD015 | Cecil County |
| MD017 | Charles County |
| MD019 | Dorchester County |
| MD021 | Frederick County |
| MD023 | Garrett County |
| MD025 | Harford County |
| MD027 | Howard County |
| MD029 | Kent County |

| Value | Description | |
|-------|------------------------|--|
| MD031 | Montgomery County | |
| MD033 | Prince George's County | |
| MD035 | Queen Anne's County | |
| MD037 | St. Mary's County | |
| MD039 | Somerset County | |
| MD041 | Talbot County | |
| MD043 | Washington County | |
| MD045 | Wicomico County | |
| MD047 | Worcester County | |
| MD510 | Baltimore City | |

License Class Codes

| Value | Value Description |
|-------|---|
| A | Any Class A License or Permit |
| AM | Class A & Motorcycle License |
| В | Any Class B License or Permit |
| BM | Class B & Motorcycle License |
| С | Any Class C License or Permit |
| CM | Class C & Motorcycle License |
| 1 | State ID |
| К | Moped Permit |
| М | Non-Commercial Class M |
| ХА | Commercial Class A License or Permit |
| YA | Commercial Class A & Motorcycle License |
| ХВ | Commercial Class B License or Permit |
| YB | Commercial Class B & Motorcycle License |
| XC | Commercial Class C License or Permit |
| YC | Commercial Class C & Motorcycle License |